



Quotation Requirements

The Z Group appreciates the opportunity to quote your projects. However, in order to provide you with the most competitive quote in an effective and expeditious manner, we must be provided the following information along with all quote requests:

- Project Name
- Project Location
- Project Manager/Estimator
- Bid Date & Time
- Architect
- Specified Products & Equals
 - Include copy of page listing approved manufacturers from specification
- Estimated Order Date
- Estimated Delivery Date

Please note that the lack of the above information, in a clear and precise manner, will slow the processing of your quote request.

For larger projects that require conversions, please allow sufficient time for completion.

Please contact The Z Group with any questions or concerns regarding this matter.

Thank you in advance for your cooperation.